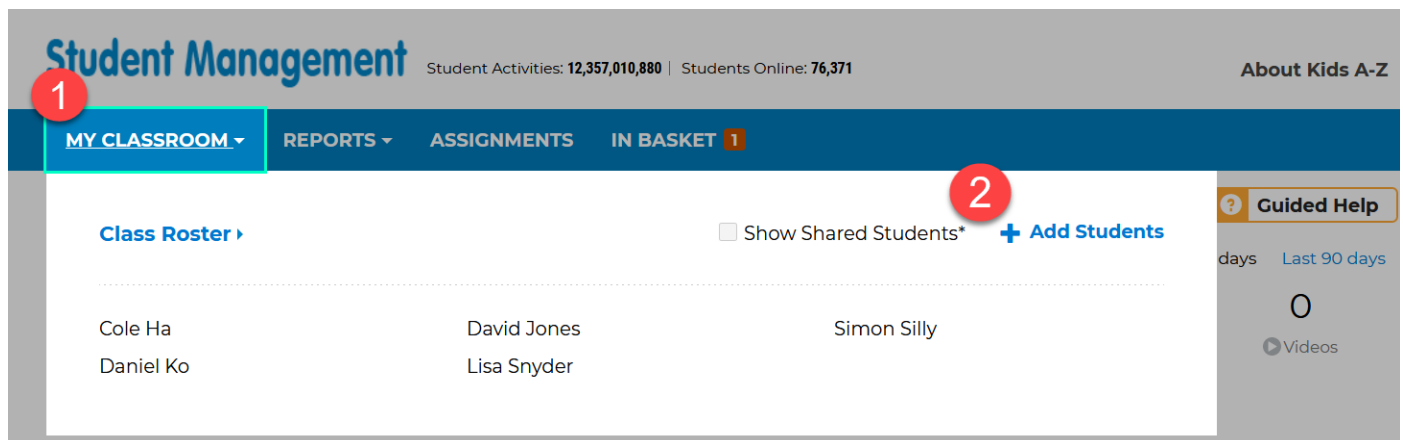


## How to Set Up Your Class Roster With Google Classroom

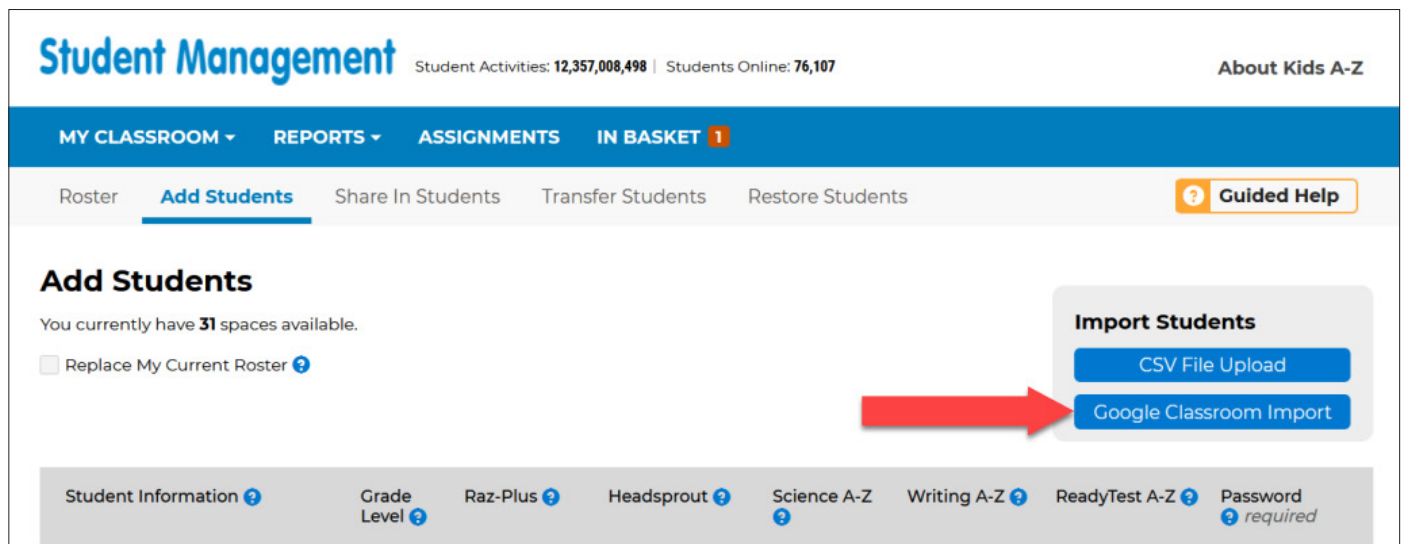
Import your students quickly and easily using our Google Classroom Roster Import tool. This tool not only allows you to create and manage your classroom roster, but also allows you to create a classroom URL to help your students log in to their Kids A-Z account directly from Google Classroom!

1. Log in to your account at [www.kidsa-z.com](http://www.kidsa-z.com).
2. Select **My Classroom** > **Add Students**.

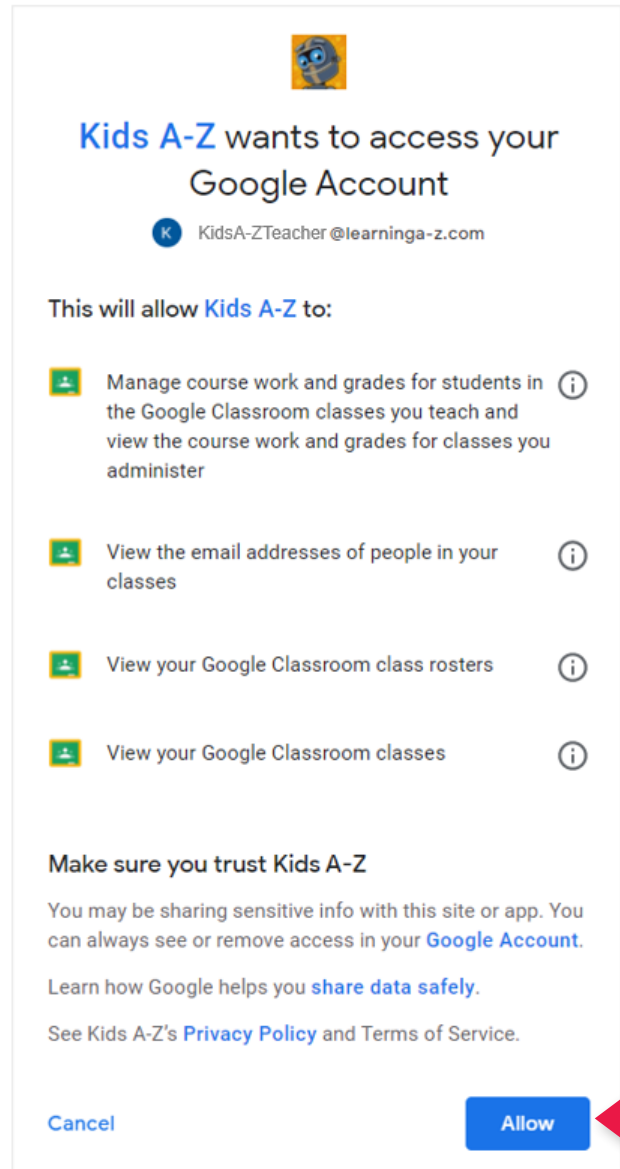
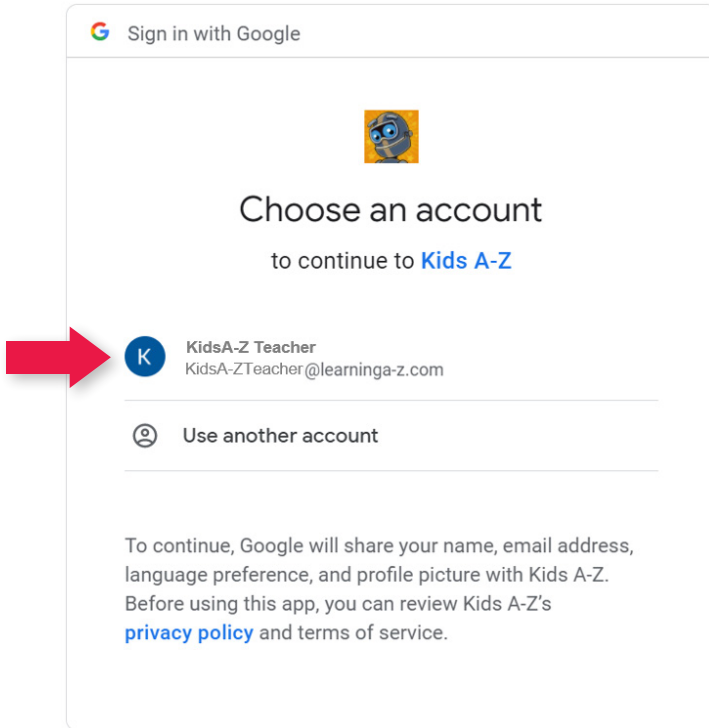
- *If you have already added students to your roster, make sure the email address associated with each student's Google Classroom account is present in the **District Student ID** field.*



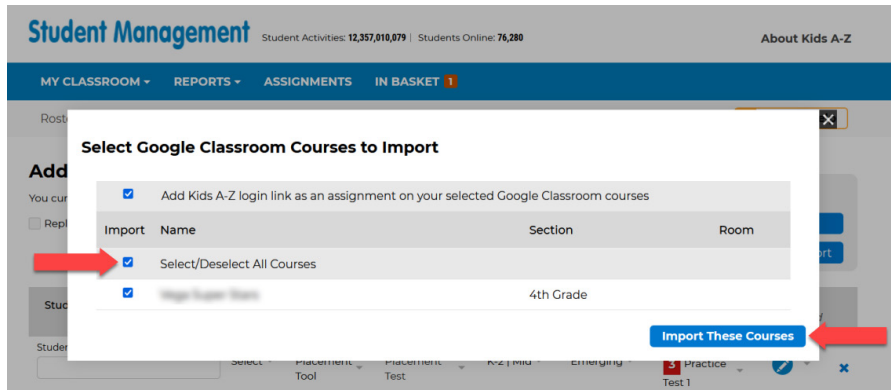
3. Select **Google Classroom Import**.



## 4. Sign in with Google and select **Allow**.

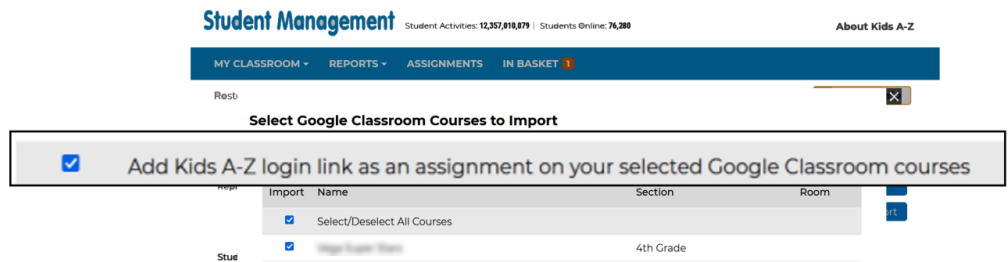


5. Select the class(es)\* you wish to import, then select **Import These Courses**.



\* You may import multiple classes at once. Please note that each classroom consumes a product license.

**QUICK TIP:** As a default, the option to create a login link for your students is selected. This will auto-populate an assignment in Google Classroom with a link for students to log in to Kids A-Z directly.



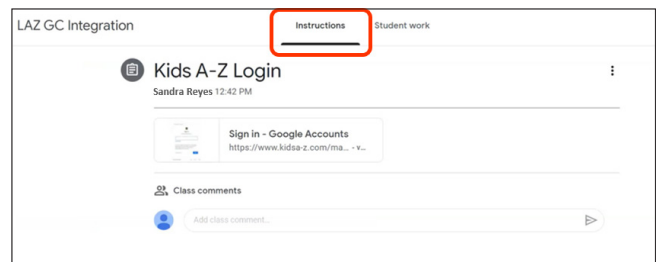
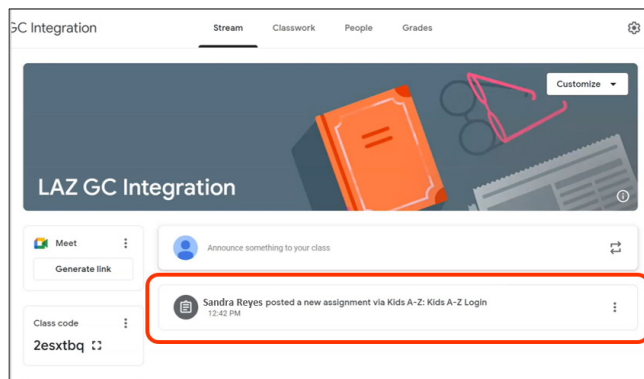
6. Select **Save**.

## Things To Expect Once Your Google Roster Has Been Imported

If you chose to add a Kids A-Z Login link as an assignment in your selected Google Classroom course, here's what you and your students will see next time they access that course.

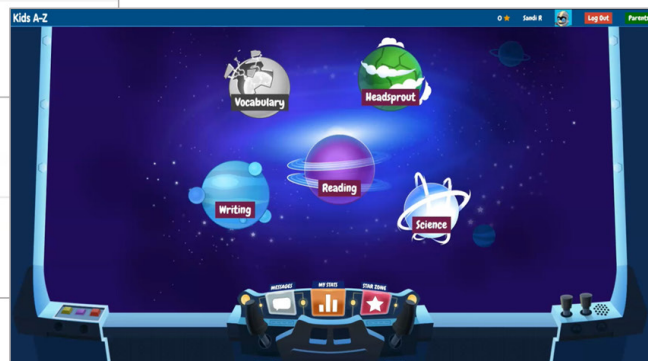
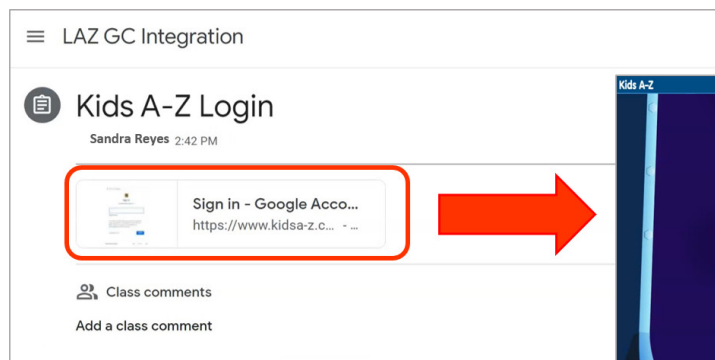
### Teacher View

- Open the Google Classroom course you added the auto-generated Kids A-Z Login link to and click the Instructions tab to view the Kids A-Z link as your students will see it
- *Note: This link is specific to you and your roster; should your students be assigned a new teacher, they will be provided a new, unique link corresponding to that particular Google Classroom course.*



### Student View

- Upon entering their Google Classroom course, students will see a Kids A-Z Login link.
- Clicking this link will allow them to access their Kids A-Z account without entering additional login credentials.



For more information, please contact our Customer Support team at [www.learning-a-z.com/site/contact/support](http://www.learning-a-z.com/site/contact/support).